



Architectural Request Review Form

Pursuant to the provisions of the CCRs, detailed drawings, site plans, specifications, topographic elevations, drainage plans and requests for approval must be submitted to the ARC for approval. **An incomplete submittal package will delay the review process.**

Owners Name: _____
Please print

Property Address: _____
Street City/State/Zip

Mailing Address (if different): _____
Street City/State/Zip

Phone: (Home) _____ (Work) _____ (Cell) _____

Email Address: _____

I hereby request Architectural Review Committee approval of the following improvements to my property. Please print clearly, use applicable house plan printout, if available, list all improvements and show all dimensions. Show distances from property lines, or submit **DETAILED DRAWING**, use other side if you need more room:

Other: _____

CHECKLIST

Number of Days Equipment and/or Dumpster will be on street _____.

I have attached copies of applicable plans for the improvements. (You should also submit, if necessary, County Building Permits)

DESCRIPTION	
COLORS	

****STREETS MUST BE PROTECTED WITH PROTECTIVE SHEETING IF USED FOR STOCKPILING OR WORK****

THE HOMEOWNER IS RESPONSIBLE FOR THE COSTS TO REPAIR ANY DAMAGE DONE TO THE BLACKTOP/STREET/GUTTER/SIDEWALK. ONLY THE ASSIGNED VENDOR IS APPROVED TO PERFORM STREET REPAIRS. MANAGEMENT WILL OBTAIN BIDS TO REPAIR AND WILL SCHEDULE THE REPAIRS. MINIMUM COST IS \$850.00

HOMEOWNER SIGNATURE: _____

Submit this application and plans, permits, etc. to:
HOA Management, 2701 N Tenaya Way, Suite 130, Las Vegas, NV 89128
Phone: 702-990-9707 Email: arc@lasvegashoa.com

THIS SPACE BELOW THIS LINE IS FOR ARCHITECTURAL REVIEW COMMITTEE USE ONLY

Application Received: _____
Bond Amount Required: _____
ARC Action Date: _____
 Approved
 Denied
 Additional Information Required
ARC Comments: _____

ARC Committee or Board of Directors Signatures:



Architectural Review Committee Submittal Checklist & Standards and Guidelines

ONE COPY OF ITEMS 1-6 ARE REQUIRED

Architectural Request Review Form

Form must be completed in its entirety. The Architectural Request Completion Form must be submitted within 30 days of completion of the stated project.

Plans, Permits, and Bonds

Plans include elevation drawings of the improvement, size and types of materials to be used, a site plan depicting the improvement on the lot and in conjunction with property lines, the residence, and any other existing pertinent improvements. Accurate dimensions (height, length, width) must be shown. Exterior colors and finishes must be specified. Permits required by the City/County (i.e. pools, buildings additions, etc.) must be included. Should planned improvements require the removal or temporary removal of any exterior wall, a Designated Bond may be required. If a Bond is required it must be received by HOA Management prior to the commencement of any installation. Bonds are held in the name of the Association. If the Bond is insufficient to repair all such damage, then the additional cost and any related cost shall be assessed against the Homeowner as a Special Assessment.

Landscape Plans

Landscape plans must be drawn to depict the lot, residence, property lines, existing walls, and fences. Landscape materials, such as sod, tree and shrub types and sized must be called out, as well as their location. Irrigation and lighting must be shown. Samples of decorative rock or the size and color of the rock must be included. Proposed hard scape areas (driveways, parking areas and sidewalks) must be shown.

Material Samples

Color paint chips, type of rock to be used, pictures of gazebos, pools, patio covers and spas should accompany the detailed drawings when available.

Street and Common Area Protection Form

Form must be signed and submitted with this application.

Architectural Review Committee Submittal Checklist & Standards and Guidelines

Form must be signed and submitted with this application.

Information of Construction Company and/or Architect

The improvements will be constructed by:

Name: _____ Phone: _____

Address: _____

The Architect or owner's representative is:

Name: _____ Phone: _____

Address: _____

I will comply with all applicable Federal, State, and local laws, codes, regulations and requirements in connection with this work. I will obtain any necessary governmental permits and approvals for the work. I understand and agree that Association, its board of directors, its agent and the committee have no responsibility with respect to such compliance and that the board of directors' or its designated committee's approval of this request shall not be understood as the making of any representation or warranty that the plans, specifications, or work comply with any law, code, regulation or governmental requirement.

You must return this signed form to the Architectural Review Committee. By signing below you acknowledge that:

- The drainage on your property at this date is designed, installed and functioning properly.
- You indemnify the Association and all third parties from any damage resulting from your proposed improvements.
- Your proposed improvement may impair remaining developer warranties, if any.

HOMEOWNER SIGNATURE: _____

DATE SIGNED: _____

PROPERTY ADDRESS IMPROVEMENTS WILL COMMENCE: _____



Street & Common Area Protection Form

Owners Name: _____
Please print

Property Address: _____
Street City/State/Zip

Mailing Address (if different): _____
Street City/State/Zip

Phone: (home) _____ (work) _____ (cell) _____

Email Address: _____

I, THE HOMEOWNER, UNDERSTAND THAT:

STREETS, SIDEWALKS, AND ALL OTHER AFFECTED PROPERTY, MUST BE PROTECTED, IF USED FOR STOCKPILING MATERIALS, AND/OR DOING WORK ON THE PROJECT. I WILL ENSURE THE STREET IS CLEARED AND CLEANED DAILY FOR THE DURATION OF THE PROJECT. ADDITIONALLY, I WILL BE RESPONSIBLE FOR ANY DAMAGE DONE TO ANY PORTION OF THE STREET, OR OTHER PROPERTY AFFECTED DURING THE PROGRESS AND THROUGHOUT THE COMPLETION OF THE PROJECT.

IF ANY PROPERTY IS DAMAGED DURING THE PROGRESS OF THIS PROJECT, I UNDERSTAND I WILL BE RESPONSIBLE FOR FUNDING THE REPAIR OF THAT DAMAGE THROUGH A SPECIAL ASSESSMENT, IF NECESSARY, AS DEEMED APPROPRIATE BY THE MANAGEMENT INSPECTOR, MANAGEMENT PERSONELL, CONTRACTED VENDORS, AND THE BOARD OF DIRECTORS.

ANY REPAIR WILL NEED TO BE PERFORMED BY THE CURRENT CONTRACTED VENDOR WITH REFERENCE TO THE COMMON AREA THAT HAS BEEN DAMAGED, WHO WAS/IS, CURRENTLY, HIRED BY THE BOARD OF DIRECTORS TO PERFORM MAINTENANCE AND REPAIR TO THE COMMON AREA AFFECTED BY AFOREMENTIONED REPAIR.

HOMEOWNER SIGNATURE: _____

DATE SIGNED: _____

PROPERTY ADDRESS IMPROVEMENTS WILL COMMENCE: _____



Architectural Completion Form & Bond Refund Request

Owners Name: _____
Please print

Property Address: _____
Street City/State/Zip

Mailing Address (if different): _____
Street City/State/Zip

Phone: (Home) _____ (Work) _____ (Cell) _____

Email Address: _____

I have completed the following architectural improvements to our property in compliance with all required of the Association ARC Guidelines and have included pictures of the project.

Other _____

I would like to request a refund of my bond deposit in the amount of \$ _____. I have completed the following architectural improvements to our property in compliance with all required of the Association ARC Guidelines and have included pictures of the project.

Other _____

HOMEOWNER SIGNATURE: _____

DATE SIGNED: _____

PROPERTY ADDRESS IMPROVEMENTS COMMENCED: _____

Submit this completion form to:
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702-990-9707 Email: arc@lasvegashoa.com

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Completion Form Received: _____
Bond Amount Received: _____
Inspector Comments: _____
Date Reimbursed: _____
Check Number: _____
Requested By: _____
Approved By: _____