



- Primary Residence
 Second Home
 Investment Property
- I have no tenant in the unit.
 I have/will have a tenant in the unit. (Please attach a copy of the lease and fill out tenant information)
 I have a Property Management Company. (Please attach a copy of the management agreement)

UNIT OWNER INFORMATION			
Property Address			
Mailing Address (if different)			
Homeowner Name (1)		Email	
Primary Phone Number		Phone Number	
Homeowner Name (2)		Email	
Primary Phone Number		Phone Number	
Emergency Contact Name & Phone Number			
The email address provided will only be used to send electronic notifications regarding your property and community matters.			

TENANT INFORMATION			
<i>LEASE MUST BE PROVIDED WITH THIS FORM</i>			
Tenant Name(s) on Lease			
Email Address(es)			
Primary Phone Number		Phone Number	
Emergency Contact Name & Phone Number			
Names of Other Occupants			

PROPERTY MANAGEMENT INFORMATION			
<i>EMAIL PROVIDED WILL BE USED FOR COMMUNICATIONS</i>			
Company Name		Email Address	
Contact Person		Phone Number	

PET INFORMATION			
Type & Name		Type & Name	
Breed / Weight		Breed / Weight	

GATE DIRECTORY REQUEST	
<i>IF APPLICABLE</i>	
Name to be Entered into the Directory <i>Last Name & First Initial (Smith, A)</i>	
Phone Number to Entered into the Directory <i>Long Distance Codes are Accepted</i>	

Homeowner/Property Manager Signature:		Date:	
Tenant Signature(s):		Date:	

TO THE BEST OF MY KNOWLEDGE, THE INFORMATION PROVIDED IS ACCURATE, TRUE, AND COMPLETE. BY SIGNING THIS FORM, I AGREE AND UNDERSTAND THAT ALL ELECTRONIC SIGNATURES ARE THE SAME AS MY MANUAL/HANDWRITTEN SIGNATURE AND THAT I CONSENT TO BE LEGALLY BOUND BY IT.